



# Commercial Pretreatment Plan Submittal

Department of Public Works  
Water Services Division  
Big Creek WRP  
1030 Marietta Highway  
Roswell, GA 30075

Date: \_\_\_\_\_

Project Name: \_\_\_\_\_

Previous Name: \_\_\_\_\_  
(If food service renovation)

Project Address: \_\_\_\_\_

Contact Name # 1: \_\_\_\_\_

Contact Name # 2: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Fax Number: \_\_\_\_\_

Fax Number: \_\_\_\_\_

Type of Project: \_\_\_\_\_  
(Example - restaurant, office, car maintenance, car dealership, gas station, shopping center, school, etc.)

Type of Review: LDP \_\_\_\_\_  
(Land Disturbance)

BP \_\_\_\_\_  
(Building)

SHELL \_\_\_\_\_

Number of Sets: \_\_\_\_\_

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***Allow 7-10 days for review to be completed. Once the review is completed, you will be called to pick up the project. Any projects not picked up after (30) days will be discarded. All fees associated with plan review will be collected once the plans have been approved. Check or money order should be made payable to Fulton County Department of Public Works. Do not leave payment with initial review unless you are requested to do so.***

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**Any questions concerning plan review, please contact the following:**

Leola Scott, Environmental Compliance Coordinator  
Phone Number: (770) 640-3061, ext. 116  
Fax Number: (404) 335-5864  
Email [leola.scott@co.fulton.ga.us](mailto:leola.scott@co.fulton.ga.us)

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